

IMS Induction Ewendons Primary School

Construction of New Extension & Alterations



Our Commitment to Safety

- If at any time you are asked to do something which you feel is not safe, speak to the Site Foreman. We will never ask you to do anything that is unsafe.



Project Risks

- Working at Height
- Electrocution (permit to work required for any isolations – see Site Foreman)
- Dust (PPF3 dust masks to be worn)
- Manual Handling (use mechanical aids where possible)
- Slips, Trips & Falls (keep all work areas tidy)
- Noise (ear defenders/ear plugs to be worn during noisy works)
- Moving vehicles (keep away from moving traffic/plant, there will be a few deliveries per day to the site– keep to pedestrian walkways)
- Falling materials (barrier off work areas)

Emergency Arrangements

FIRST AIDERS



Paul Staniford
07785 22 11 88

INSERT
PHOTO

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- Report all accidents/incidents to Site Foreman
- First aid box located in the IMS site office

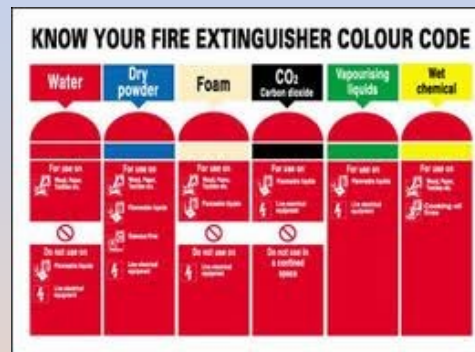
Nearest A&E Hospital:

Royal Berkshire NHS Trust Hospital
Accident & Emergency Department
21 Craven Road
Reading
Berkshire
RG1 5AN

Tel : 0118 322 5111

Emergency Arrangements

- Fire Exits
- Fire Assembly Point – **Outside main gate in Evendons Lane**
- Hot Works Permits are required for any works creating sparks



Work Equipment



- CPCS cards are required for all plant operators
- Only trained and authorised persons to operate plant
- Pre-use inspection of all work equipment to be carried out daily
- Recorded inspection of all work equipment to be carried out weekly – see site file
- Scaffold/Mobile Towers/MEWPs are preferred method of WAH
- Scaffold/Mobile towers/MEWPs should be inspected weekly by a trained person
- Harnesses – weekly recorded inspection – see site file



Permits

Permits are required for the following activities :

- Hot Works
- Work on Electrical systems
- Working at Height



Permits on this project can be obtained from the
IMS site office

Health

- **Drug & Alcohol Policy** – you should not come to work under the influence of drink or drugs. Random testing is carried out on this project.
- **Cement Dust** – wash hands before eating
- **Covid 19** – wash hands and sanitise regularly and try to keep 2m distance when possible. Do not come into work if you have any symptoms
- **Weils Disease** – wash your hands before eating or drinking. Remove gloves carefully so as not to contaminate hands.



Housekeeping



- Keep your work area tidy and clean
- A clean site is a safe site
- First impressions count – make sure you are making a good one

Please
switch off
lights on
leaving

Environmental



- Noise – Ear defenders or ear plugs
- Dust – PPF3 dust masks
- Spill Kits - generators
- Incident Reporting
- Waste segregation – use correct bins
- All equipment/plant to be switched off when not in use
- Have all drains been protected with debris netting



PPE

Mandatory :

- Hi-visibility vests/jacket BS EN 471
- Safety Helmet BS EN 397
- Safety Boots EN ISO 20345:2011
 - (toe & midsole protection)
- Safety Glasses BS EN 166
- Gloves BS EN 420

Where Applicable :

- Face/Nose masks BS EN 140
- Ear Defenders BS EN 352-1/2
- Flame resistant overalls BS EN 470-1
- Full Body Harness BS EN 361
- Leather Gauntlets BS EN 12477
- Wet Weather Clothing BS EN 343
- Impact Resistant Goggles BS EN 166



Safety Boot Classifications

EN ISO 20345:2011

Features:

SB

SB-P P

S1 A + FO + E

S1-P A + FO + E + P

S2 A + FO + E + WRU

S3 A + FO + E + WRU + P

S4 A + FO + E + Waterproof

S5 A + FO + E + P + Waterproof

Description:

- A Antistatic footwear
- C Cut resistance of upper
- CI Cold insulation of sole complex
- E Energy absorption of heel region
- FO Resistance to fuel oil of outsole
- HI Heat insulation of sole complex
- HRO Resistance to hot contact of outsole
- M Metatarsal Protection
- P Penetration resistance
- WR Water resistant
- WRU Water resistant upper

DO

Site Rules

- Attend IMS induction
- Sign in and out at the site office
- Keep your work area clean and tidy
- Dispose of rubbish in the correct bins
- Read and understand your method & risk assessments
- Wear the correct PPE at all times
- Do not eat on site
- Clear up any spillages immediately
- Read COSHH assessments and understand the risks
- Report an injuries/near misses to the site foreman immediately
- Work only in areas you are authorised to work

DO NOT

Site Rules

- Operate plant unless trained and authorised to do so
- Smoke on site, except in designated smoking areas
- Drive vehicles onto site, except where authorised
- Interfere with plant or equipment
- Alter, erect or dismantle any scaffolding unless you are trained, competent and authorised to do so
- Work outside the site boundary unless you are instructed to do so
- Carry out hot works unless you have a permit
- Break any ground unless you have a permit
- Enter any electrical switchrooms unless you have a permit

Disciplinary Procedure

Any persons who disregard the safety, health or environmental rules and arrangements will receive a written warning from the Project/Site Manager, subsequent misdemeanours will provoke the removal of the person from site.

The Project/Site Manager reserves the right to remove from site instantly any person whose acts or omissions in his opinion constitute serious danger to people or property.



Briefings

- Have you been briefed on your Method Statements & Risk Assessments?
- Daily pre-start checklist?
- Toolbox Talks?



Any Questions??

