

QUALITY ASSURANCE STATEMENT

IMS Building Solutions Ltd take quality assurance very seriously from all aspects. 100% of all our sites have dedicated foreman to ensure constant quality and further checks are carried out by the contracts manager and surveyor. All site foreman are responsible for the continuous monitoring of the works in accordance with the contract, which is also again overseen by the contracts manager and surveyor. All employees are given induction training and sent on various courses. We work to Building Regulations and the current British Standards and Code of Practice. We always make sure that the products/materials we are using are suitable for their intended purpose and we always have a qualified/competent workforce carrying their correct duties to aim to get things right the first time without mistakes, which again is inspected by the site foreman/directors during the process.

Quality Assurance is taken very seriously within our company when communicating our policies to our employees. Managers, contracts managers, surveyors and foreman are responsible for relaying all quality assurance matters to our workforce. Inductions and toolbox talks are part of our process in relaying information to employees, introducing anything new they may be arising in the contract and giving proper instructions on the correct procedure in installing/using the product, as to provide only the best quality and standard of work. Regular site meetings and inspections take place for the continuous monitoring of the works with regards to quality assurance and employees are guided through the process of the contract. If any matters arise with regards to quality that they are unsure about they can approach managers and foreman for guidance or with any queries, who are only too willing to assist in the continued quality performance from the company. Written instructions, reports and memos are also issued to employees when necessary.

We support local environmental and sustainability requirements. We check products we produce or use are UKCE marked and timber is FSC or PEFC certified and we will provide certification for all materials used in compliance with stated specifications and we will provide material samples at various stages to ensure consistent standard of quality. Establishing acceptable standards of work at the beginning of the project against which the rest of the project will be benchmarked. We will be conducting intermittent or continuous inspection (as agreed) to identify and correct any deficiencies and to record all such site inspections throughout the works. We will detail the process for rectifying any substandard works and ensure that those works are corrected to the required.

Signed..... *L. B. Meadows* (C Meadows - Director) Date..... *28/4/23*